



HBA of Metro Orlando

Dear HBA Member,

I am a strong multi-disciplined leader, passionate about the design and build process and I am seeking a Project Manager position within your organization.

Design Stage: I am passionate about all architectural design styles and working with clients and the creative design team to create innovative, sophisticated, and livable architecture. I enjoy exceeding client expectations by capturing their lifestyles, personality, and individual palettes to encompass their complete taste in building their one of a kind dream home.



Team: Use of a holistic design build approach to maintain integrity and reputation with the client and the community. The ability to assemble the proper design team and consultants based upon each project's unique design requirements in order to produce the client's custom masterpiece. Keeping the team focused on quality, communication, budget and schedule throughout the process.



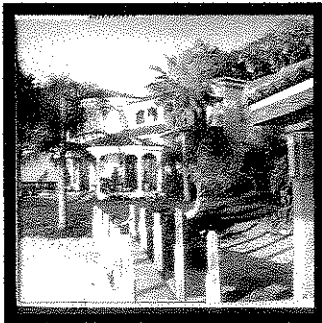
Service: The ability to listen and understand the client's needs. Forming an excellent partnership with the client and the team, to deliver the highest level of customer service. Deliver thorough communication from design inception, progress meetings, walk thrus, to construction completion, turnover and warranty completion.



Building / Construction: The ability to forge solid professional relationships with artisans, craftsmen, subcontractors, suppliers and consultants to produce the client's ideal dream home. I am quality driven with an eye for detail. I have excelled with managing new custom luxury homes, renovations, and additions.

My commitment to excellence, attention to detail and passion for the project, coupled with the necessary people skills, and satisfaction of surpassing customer's expectations, allows me to provide an enjoyable, exciting and professional building experience for all clients. I look forward to any opportunity to discuss my qualifications.

Sincerely,



Robert Collins
4914 Oakbrooke PL
Orlando, FL 32812

Resume of Robert Collins
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(407) 704-6275, (407)702-5205 mobile



Passionate and creative Multi-disciplined Project Manager responsible for all design build projects of residential and multifamily developments from design inception to construction completion. The ability to manage numerous projects concurrently, at multiple locations, with multiple and varied consultants, contractors, craftsman, artisans and clients in order to build project's of the highest quality and exceptional value.

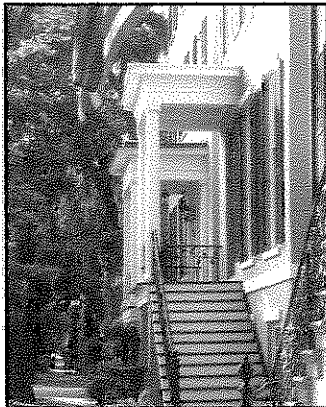
Responsible for new construction and renovation of the following projects,

Representative Projects:

- * Exclusive waterfront estates
- * Custom Homes
- * Luxury high-end condominiums developments
- * High-end luxury town homes developments
- * Historic preservation, renovation, redevelopment
- * High-end planned unit developments
- * Luxury high-end renovations and additions
- * Area development and high-end landscapes

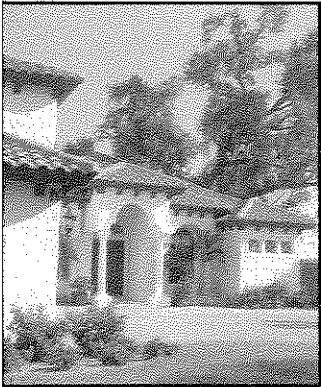
Responsibilities:

- * Client development
- * Feasibility - due diligence studies
- * Financing, funding and acquisition
- * Project scheduling and budgeting
- * Client communications and progress meetings
- * Rezoning and landplanning
- * Assembling design and consultant team
- * Hiring and design consultant management
- * Design management and design reviews
- * Bidding, contract negotiations and award
- * Procurement
- * Permitting
- * Horizontal and vertical construction
- * Project management and construction site supervision
- * Quality control
- * Construction draws and contractor payment
- * Punch list closeouts
- * Client turnover
- * Warranty maintenance
- * Marketing and sales.



PROJECT MANAGER / OWNER - CSA Design & Development - 2004- Present

Developer / builder of multimillion dollar high end lakefront residential estates; custom high-end homes; high-end, multi million dollar, commercial luxury multifamily communities; as well as, historic preservation & redevelopment; rezoning and planned unit developments, and mixed use developments. Additionally, luxury high end town home developments and large historic high end condominium developments (Savannah, Ga.), renovated with high end interior finishes, and area development with custom high end landscapes and roof top gardens.



PROJECT MANAGER – Walt Disney World – 1992 -2004

New construction and renovation projects of Disney theme park properties and hotels, inclusive of themed exhibits and renovation of existing venues and resort properties. Representative projects are; themed high end retail and restaurants; office complexes; warehouses and specialty buildings; area development, parking and roadways; Water park annual rehabs; Hotel Master plans; Sports Complex and golf courses facilities renovations. Responsible for the project management of all budgets, creative design documents, bid, procurement, award, construction, closeouts and operational turnovers.



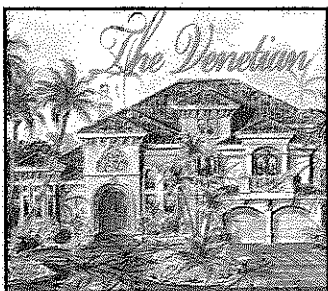
CONSTRUCTION MANAGER Disney's Buena Vista Construction – 1989 – 1992

Various new construction and renovation projects throughout Walt Disney World, inclusive of Magic Kingdom, EPCOT, and involved with the new construction of hardscape and landscape elements during the construction of Typhoon Lagoon, EPCOT Hotel Resorts Boulevard and MGM Studios; renovation of various venues at Magic Kingdom, EPCOT, and all Disney Resort Hotels.



LANDPLANNING / CONSULTING – 1984- 1989

Landplanning of Commercial Shopping Centers, Apartment Complexes, Commercial Office complexes, Medical Complexes/Laboratories, Planned Unit Housing Developments, Golf Course Communities, DRI's, Mixed Unit Developments, Rezoning, Land use and Growth Management Changes, area development, and hardscape / landscape designs.



1989 Licensed State Building Contractor
1984 Texas A&M – College of Architecture Graduate, BSLA

Representative project listings and references upon request.