

# Frank L. Meade

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## Summary of qualifications

### Estimator/ Project Manager

- Able to provide detailed estimates for complete projects and project management for successful bids. Responsible for ordering of specialty materials, submittals and field dimensions.

## Professional experience

January 2002 to December 2009

Horizon Millwork Manufacturing

### Estimator/ Project Manager

- Provided detailed estimates for complete projects and project management for successful bids. Responsible for ordering of specialty materials, submittals and field dimensions.
- Proficient in Microsoft Office and Gen 2 Estimating software.
- I have produced shop drawings for several plastic laminate projects in AutoCAD 2004.
- Computer savvy and able to learn new programs easily.

## References

Vince Crudo, President Horizon Millwork Manufacturing

248-495-2212

## Past Positions

### **Crudo Bros, Inc.**

### Held

Estimator and project manager for General Contractor doing commercial retail and institutional work. 1995 - 2002

### **Robovitsky Masonry**

Estimator and project manager for Masonry Contractor doing commercial and institutional work.

### **Design Fabrications, Inc.**

Estimator and project manager for firm providing grocery store décor.

### **Aspects, Inc.**

Owner of custom millwork shop doing commercial and institutional work.